

Day.Month.Year

**Academic Reference for Student Exchange
SAMPLE**

To Whom It May Concern,

I am writing in support of XX's application as Head of Tourism, Course Coordinator of the overall Bachelor of International Tourism, and Topic Coordinator of a number of subjects in which XX has been enrolled.

XX has proven that she is more than capable of successfully undertaking the studies as proposed for her exchange. She is enrolled in the Cultural Tourism stream of the Bachelor of International Tourism. Being enrolled in a degree that has students from a wide range of cultures has provided XX with the opportunity to observe firsthand- and adapt to- cultural differences. XX has previously also studied French and Indonesian and, since commencing her studies with us, has mixed comfortably with the wide range of international students who share the on-campus accommodation at the Deidre Jordan Village, demonstrating her capacity to adapt to change, new environments and cultural differences.

XX has shown that she is very capable of working as a team member in a group project and independently with little or no supervision and achieving high levels of output in both.

XX's Grade Point Average in her first year is very good (5.00) and she has achieved Distinction (75 to 85%) grades along with the majority of Credits (65 to 74%) that she obtained in her first semester with us.

XX is a dependable and reliable student in the year she has been with us in our degree. She is punctual and has an excellent attendance record with us.

XX has a positive and enthusiastic approach to all that she encounters and is likely to easily deal with the challenges of studying outside of Australia.

XX would be well suited to an exchange such as she is pursuing, and I recommend her to you in this regard. I am happy to elaborate on any aspect of this reference.

Kind regards,
Name