

## Online Presentations – A guide for HDR Students at Flinders University

There are many digital options available to assist in completing your milestone presentation whilst still maintaining social distancing recommendations during the current COVID-19 pandemic.

[Milestones](#) are a compulsory requirement of HDR enrolment and as travel to domestic and international conferences is restricted in the current climate, it is important these presentations are completed at a University level.

When completing your presentation via an online medium you need to ensure you still meet the requirements of your College. You can check the requirements in the [HDR College milestone guides](#). You must ensure you provide your written work in advance and invite any assessors to view your presentation as required.

[Microsoft Teams](#), [Collaborate](#), [WebEx \(with your supervisor\)](#), [Skype](#), [Zoom](#), [BlueJeans](#), and [Join Me](#) are a few of the digital platforms in which you can host an online presentation.

### [Microsoft Teams](#):

The University also offers Microsoft Teams, refer to the Microsoft Office 365 section of [Student Computing](#) on how to get access. Teams is easy to use and once you set up the app you can simply add a Teams meeting link into a meeting invite from outlook. This allows you to video chat to complete your presentation and question time with many participants.

### [Collaborate](#):

The University also has **Collaborate** which is available through FLO and this can be used for online presentations. Collaborate is a live, collaborative, web-based tool that allows staff and students to screen-share, share audio and video, poll students and collaborate using a virtual whiteboard from within FLO. For further instruction on how to use Collaborate, please refer to the [Instruction Guide](#).

The OGR can schedule Collaborate session on your behalf and you can share the link with anyone to join in. If you would like to access Collaborate for your session, please fill in the [‘Request Collaborate Link’](#) form on the REST FLO site.

### [WebEx](#):

WebEx is an online video and audio enabled meeting place that allows you to meet with anyone, anywhere, in real time by using a web browser on your computer or mobile device, including iPad, iPhone or Android.

Anyone with a compatible device can attend a meeting including external parties and students. They will just need a URL provided by the host. **Available for:** All staff (hosting & participating) and students (as a participant)

### [Skype](#):

You can sign up to Skype for free, however you cannot use your flinders email for this (skype does not accept .edu.au addresses). To use Skype online on a laptop or desktop you need to use Chrome as your browser.

Skype allows you to share your screen to allow you to show your presentation to any assessors. You can now share your screen with multiple people using Skype without requiring a premium subscription.

### [Zoom](#):

Zoom offers a basic plan for free which offers a few options for presentations – [Zoom Video Webinar](#) or [Zoom Meeting](#) are two options that would work well for HDR presentations, however the basic plan limits to 40 minute meetings.