Handbook User Guide

Handbook

To get to the Handbook, go to handbook.flinders.edu.au.

Handbook contains all course rules and topic information for curriculum offerings at Flinders, including minors, majors, honours programs and course specialisations. For the first time, core topics are displayed in the half year they are offered and course component units are displayed in the year that they should be undertaken.

Handbook interfaces directly with CourseLoop, the university’s curriculum management system so will always display the most up to date approved course and topic information.

Please refer to course rules for all courses and topics that were offered prior to 2022.

Homepage

Recently viewed
Displays pages that you have recently visited.

My Lists
Selecting the heart feature on favourite courses and topics, will display them under My Lists making it easier to find them again.

Searching
There are multiple ways to search for courses or topics. Use keywords, the College tiles or filters in the Advanced Search.

Timetable link takes you to a page to search topic availabilities.

Ask Flinders is a self service support page where you can search FAQs, help browse articles or request support.

Enrolment will take you information regarding how to enrol. From accepting an offer through to class registration.

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Using the Advanced Search

The Advanced Search offers filters to help you find what you’re looking for easily.

Courses

Selecting Advanced Search will display multiple options to search such as Courses, Course Components, Topics and Micro-credentials.

Selecting one, or multiple options will display a set of related sub-filters, such as Award type, Course type, Level of study, Mode of delivery, College and offering year.

Selecting criteria, such as Level of study, shown at right, will display narrowed down search results.

Course Components

Majors, Minors and Honours program sub-filters can be found within the Course Components filter.

Here you can search for these within any college or level of study.
Topics

This sub-filter is the great way to search for topics. You can search based on whether a topic is offered in undergraduate or postgraduate courses, when they are offered such as **First half year only** as shown to the right.

This sub-filter also enables a search based on the mode of delivery, online for example, or whether the topic is offered as an elective, by College or the year it is offered.

MICRO-CREDENTIALS

Micro-credentials can be searched for using a College or the year of commencement as a sub-filter.
COURSES

Everything you need to know about your course can be found in the course rule.

Let's explore the top of the course rules page.

The **course code** and **course name** can be found in the top section of the page. In this example, BLANG is the course code and Bachelor of Languages is the Course name.

You can **bookmark** this course so it appears on your Handbook homepage by selecting the 💌

Using the drop down menu, select the year to view the **course version** for that **year**.

Navigate back to the homepage using the bread crumbs at the top left of the page.
Overview, Admission requirements and Aims provide more detailed information regarding your course.

Learning outcomes outline the knowledge and skills you can expect to have acquired on completion of your course.

The blue box on the right hand side contains important details about your course, like which College administers the course, the Level of study, Mode of delivery and the Standard full-time duration of the course.

Under the blue box are handy links which will take you to further information including Study Planner search, Calendar and key dates containing important information such as when census dates are, and links to Pre 2022 Course rules as only courses commencing from 2022 are published in Handbook.
COURSES

You'll find an overview of course completion requirements in the Program of study overview.

The Program of study outlines the topics you need to undertake each year to successfully complete your course.

The compulsory Core topics are displayed in First half and Second half year containers to indicate when they should be undertaken.

Option topics are listed here as well as Elective units, indicating where you can undertake any topic in the university provided prerequisites are met.

If there are Majors or Minors available in your course, these units will be displayed in the Program of Study with links to the Majors and Minors listed below.

Click on any topic to take you to that topic page for detailed topic information.

<table>
<thead>
<tr>
<th>Program of study overview</th>
</tr>
</thead>
<tbody>
<tr>
<td>To qualify for the Bachelor of Languages, a student must complete 108 units with a grade of P or NGP or better in each topic, according to the program of study below.</td>
</tr>
<tr>
<td>Not all topics are necessarily available each year.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program of study</th>
</tr>
</thead>
<tbody>
<tr>
<td>108 Units</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>36 Units</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Core</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 Units</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>First half</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.5 Units</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Major - Target Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 Units</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Option - Second Major or Minor</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 Units</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 Units</td>
</tr>
</tbody>
</table>

Select 9 units of Level 1 topics offered within the Bachelor of Arts where prerequisites are met.
COURSES

Important information about the Program of Study is outlined in the Program of study notes and should be carefully ready prior to enrolling in any topics.

Program of study notes

1. This Program of Study serves as a suggested study plan. When core topics are offered in both halves of the year, students may enrol in these topics in either half of the year as long as requisites are met.
2. Target Languages are French, Indonesian, Italian, Modern Greek and Spanish (available at either Beginner or Intermediate levels).
3. The second language Major must be different from the first (Target Language) major chosen. Chinese, German and Japanese are offered via cross-institutional study at the University of Adelaide through the Languages Outreach Program. Please visit the University of Adelaide webpage for topic information. Students undertaking a minor sequence in Chinese, German or Japanese at the University of Adelaide should undertake the equivalent of 18 units, consisting of 9 units at first level and 9 units at upper level.
4. Culture topic must be selected from the same Target Language group, i.e. a student undertaking French as Target Language Major must select a topic with FREN prefix from the list, that is different from the two (6 units) Culture topics taken as part of the Target Language major sequence.
5. Students that have chosen a Minor in language or allied health would normally complete the 18 units minor sequence in first and second year.
6. Some of the Option - Level 2 and 3 topics are also embedded in various major/minor sequences. However, they can only count towards either the major/minor sequence or the Option topics component, but not both.

Associations indicate how your course is related to other courses such as an Honours course, an exit award or combined degree. Click on a course to explore your options.

Associations

Course/Exit award association

BEDSBLANG Bachelor of Education (Secondary), Bachelor of Languages

BLANGMTS Bachelor of Languages, Master of Teaching (Secondary)

Double degree association

BEDSBLANG Bachelor of Education (Secondary), Bachelor of Languages

BEDSTBLANG Bachelor of Education Studies, Bachelor of Languages - Exit Only
TOPICS

Topic pages are similar to the course pages with familiar navigation and layout of the page. There are some important key features within the topic pages.

The **topic code** and **topic name** are listed in the top section of the page. In this example, LING1000 is the topic code and Strategies for Language Learning is the topic name.

You can **bookmark** this topic so it appears on your Handbook homepage by selecting the ❤️

Using the drop down menu, select the year to view the **topic version** for that **year**.

It's important to use the drop down menu to select an availability of a topic, so that all information is displayed for that particular availability.
Overview and Aims provide detailed information regarding your topic including what knowledge and skills you can expect to have developed on completion of the topic.

Topic availabilities indicate when your topic is offered the mode of delivery and the location.

The blue box on the right hand side of the page has the high level details about your topic, such as the College that owns the topic, the Unit value of the topic and whether or not it is graded or has as non-graded pass.

Under the blue box are handy links which will take you to further information including Study Planner search, Calendar and key dates containing important information such as when census dates are, and links to Pre 2022 Course rules as only courses commencing from 2022 are published in Handbook.

<table>
<thead>
<tr>
<th>Overview</th>
<th>Topic availabilities</th>
<th>Aims</th>
<th>Learning outcomes</th>
<th>Requisites information</th>
<th>Tuition pattern</th>
<th>Assessments</th>
</tr>
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<td>Assessments</td>
</tr>
<tr>
<td>This topic aims to introduce language students to the language learning process from theoretical points of view, in order to equip them with the skills required for successful language learning at university level. The topic familiarises students with the basic principles of Second Language Acquisition, discusses personal learning styles as well as the implementation of language learning</td>
<td>To view information about topic availability, select a value from the drop down above.</td>
<td>This topic aims to:</td>
<td>On completion of this topic you will be expected to be able to:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Introduce students to second language acquisition</td>
<td>- Equip students with language learning management skills</td>
<td>- Establish links between language learning and opportunities for language use outside the classroom</td>
<td>1. Have acquired the basic principles governing Second Language Acquisition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Equip students with language learning management skills</td>
<td>- Establish links between language learning and opportunities for language use outside the classroom</td>
<td>2. Have an understanding of themselves as individual language learners and also ...</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>- Establish links between language learning and opportunities for language use outside the classroom</td>
<td>- Establish links between language learning and opportunities for language use outside the classroom</td>
<td>3. Have acquired strategies to enhance language learning</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Know about opportunities to use their target language outside the classroom</td>
<td>5. Know about opportunities to use their target language outside the classroom</td>
<td>6. Know about opportunities to use their target language outside the classroom</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>College:</th>
<th>Unit value:</th>
<th>Grading mode:</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Humanities, Arts and Social Sciences</td>
<td>4.5</td>
<td>Graded</td>
</tr>
</tbody>
</table>

- Credit transfer information
- Delivery mode definitions
- Hardware/software requirements
- Study planner
- Search and explore course options
- Pre-2022 Course Rules
Requisites Information displays the conditions that must be met to enable enrolment in the topic.

Tuition pattern provides an overview of the workload, including what type of teaching activities will be in the topic, how many sessions and the length and frequency of these activities.

Assessment details for the topic are also displayed. Additional details, such as due dates, can be found in the Statement of Assessment Method (SAMs) which is accessible in FLO once enrolled in the topic.

Help and support

Student support: AskFlinders