

## Proposed Roles and Responsibilities

Role	#	Responsibilities	Estimated Time Commitment per year				
			Pride Committee meetings attendance	Pride Committee admin/events	Other Committee attendance on behalf of Pride Committee	Pride Network activities/events	Total
Chairperson	1	<ul style="list-style-type: none"> <li>• Convene and Chair meetings (6 per year)</li> <li>• Member of Diversity and Inclusion Committee</li> <li>• Oversight to all Network activities</li> </ul>	12 hours	12hours	12 hours	36 hours	72 hours
General Secretary	1	<ul style="list-style-type: none"> <li>• Agenda and minute taking</li> <li>• Organisation of files, documents, and email lists</li> <li>• Drafting and email directing from shared inbox</li> <li>• Maintaining Pride Network membership list</li> </ul>	12 hours	12 hours		24 hours	48 hours
Manager, Equal Opportunity and Diversity	1	<ul style="list-style-type: none"> <li>• Member of Diversity and Inclusion Committee</li> <li>• Co-ordinate Ally training program</li> </ul>	12 hours			12 hours	24 hours
Student Chair	1 (Queer Officer)	<ul style="list-style-type: none"> <li>• Attend meetings (6 per year)</li> <li>• Gather and feedback Queer Society input</li> </ul>	12 hours	6 hours		6 hours	24 hours
College Representatives	6 (1 per College)	<ul style="list-style-type: none"> <li>• Attend meetings (6 per year)</li> <li>• Attend College Committee (3 meetings per year)</li> <li>• Gather and feedback College input</li> <li>• Deliver College-level activities</li> </ul>	12 hours	6 hours	6 hours	6 hours	30 hours
Professional Services Representatives	2	<ul style="list-style-type: none"> <li>• Attend meetings (6 per year)</li> <li>• Gather and feedback Professional Services input</li> </ul>	12 hours	6 hours		6	24 hours
Student Representatives	6 (1 per College)	<ul style="list-style-type: none"> <li>• Attend meetings (6 per year)</li> <li>• Membership on College committee, assist with College-level activities</li> </ul>	12 hours	6 hours		6	24 hours
HDR Representative	1	<ul style="list-style-type: none"> <li>• Attend meetings (6 per year)</li> <li>• HDR activities</li> </ul>	12 hours	6 hours		6	24 hours