

Student Declaration for Placement

The Declaration below is required to be given by you to Flinders University (“Flinders”) as a Student attending a Work Integrated Learning placement with a Placement Host Organisation (“Host”).

Please read carefully and tick the box in the ‘Student Declaration for Placement’ section on InPlace if agreed.

I declare I agree to all the following statements,

- As a Midwifery student, if I am participating, or scheduled to participate, in a placement, I will **commit to the placement roster** provided by the WIL team or host venue and will plan ahead to ensure that I am available for scheduled placements.
- If I am unable to attend my placement, I will **notify** the WIL team, host contact and/or Facilitator, and Topic Coordinator of my **non-attendance** as soon as possible and will organise a/some make-up shift/s.
- If I am unable to attend my placement due to exceptional circumstances, I will **provide** the WIL team, Facilitator and Topic Coordinator **with a medical certificate or documented evidence** to be kept in the records.
- I am aware that if I do not wish to attend my placement, I may not be offered an alternative placement due to the difficulty of last-minute changes and lack of placement opportunities at host venues.
- If I am confirmed or nominated for a placement and decide to withdraw from them placement topic, I will **contact the WIL team immediately** to let them know of my situation.
- I **understand my responsibilities and obligations** before and during my placement; I must provide compliance documents by the given deadline or let the WIL team know if an extension to provide outstanding documents is needed due to exceptional circumstances*.
- I understand that the suitability of each placement is decided by the academic staff in collaboration with the WIL team.
- I understand that the allocation of students is approved or rejected by the WIL team in collaboration with academic staff.
- I am **aware of the cancellation and modification period** for nominated/confirmed placements, which deadline is 7 weeks before placement commencing date. If I intend to cancel my placement or change it, I must let the WIL team know by the indicated deadline.
- **The consequences of not agreeing to these statements will be my ineligibility for placement which will result in the withdrawal from my placement topic.**

*Exceptional circumstances can be:

Medical – an unexpected illness, an accident causing injury or a re-occurrence of a chronic illness

Compassionate – a death or serious illness/injury of a close family member, being a victim or crime, a severe disruption to domestic arrangements

Other circumstances – aboriginal cultural practices, jury duty or an unforeseen call to the Australian Defence Force or state emergency services, a summons to appear in court, a vehicle accident on the day of deadline for submission, a move interstate at short notice, outage of FUSA’s online systems, including InPlace.