

Placement compliance requirements are an industry pre-requisite for all students and health professionals prior to entering any health facility. Students will not be allocated a placement until all compliance criteria are completed and provided to the College of Medicine and Public Health.

Students are responsible to:

- Allow adequate time to complete all pre-placement requirements:
 - Criminal History screenings (DHS clearances, Ochre, Police Checks) may take 6-8 weeks.
 - Vaccinations may interfere with tuberculosis test results; therefore, it is strongly recommended to complete the Tuberculosis Service screening *before* commencing any vaccinations.
- All documents must be valid for the entire duration of your placement. Clearances and certificates have expiry dates as noted below and must be renewed prior to placement allocation.
- Keep all ORIGINAL documents safe and secure in a placement folder which is taken to all placements. – any site can ask to view them at any time.
- Upload all required documents via InPlace. Consult the [InPlace User Guide](#) for help.
- Ensure address details and emergency contact details are correct and updated on student systems, when required.
- Complete any additional venue specific compliance requirements, if requested.

Further information can be found on our [website](#).

Requirement	Detail	Completed (✓)	Expiry
Global Pre-Placement Requirements/Compulsory Compliance – ALL Students			
Fitness for Placement Declaration	Declare fitness for placement by reading and acknowledging the Fitness for Placement statement on InPlace	<input type="checkbox"/>	Each year
Access Plan	Read and acknowledge statement. If you have an Access Plan, you will need to discuss your placement options with your Topic Coordinator	<input type="checkbox"/>	indefinite
Student Consent for Placement	Read and acknowledge the relevant essential conditions around student consent for placement using the applicable form. Follow the link on InPlace, see section <i>Essential compliance requirements for all students</i>	<input type="checkbox"/>	indefinite
Intellectual Property for Placement – IP Transfer & Counselling video	Read the student IP declaration on InPlace and acknowledge the changes to intellectual property while you are on placement. Watch the IP video	<input type="checkbox"/>	indefinite
Emergency Contact Details	It is mandatory that you update your Emergency Contact details on Student Systems. Please follow this link to update <i>*Please ensure you have current semester address details as this information may be used for placement allocation mapping*</i>	<input type="checkbox"/>	Each year
Immunisation Standard and Precautionary Advisory Booklet	Students are required to read and understand the Immunisation Standard and Precautionary Advisory Booklet	<input type="checkbox"/>	indefinite
Immunisation Compliance Certificate	Provide immunity evidence of the Vaccine Preventable Diseases (VPDs) listed on the Flinders University Immunisation Compliance Certificate . The form must be completed by a medical practitioner Ensure the medical practitioner provides copies of the supporting evidence identified on the Form B including vaccination dates and blood test results (serology) If vaccination against poliomyelitis has been completed but not documented, students can complete a Statutory Declaration and provide this to the medical practitioner Hepatitis B: Confirmation of immunity post-vaccination is required for all students after completion of vaccination course. Refer to page 2 of the Immunisation Compliance Certificate for further detail	<input type="checkbox"/> <i>In progress (at commencement of VPD course)</i> <input type="checkbox"/> <i>Compliant (at completion of VPD course)</i>	indefinite
Annual Influenza Vaccination	Book an annual influenza vaccination from an immunisation provider and upload certificate or other evidence of vaccination to InPlace	<input type="checkbox"/>	Each year/ influenza season

COVID-19 Vaccination	The Emergency Management (Healthcare Setting Workers Vaccination) (COVID-19) Direction 2021 requires all students undertaking placements within a SA Health site regardless of whether they are in a patient or a non-patient area to be fully vaccinated for COVID-19 Please upload evidence of vaccination after each dose to InPlace	<input type="checkbox"/>	Indefinite Boosters as required
Student & False Declarations	Acknowledge both statements	<input type="checkbox"/>	Indefinite
Compulsory Compliance (SA Placements)			
DHS Clearance – Aged Care Sector	DHS (Department of Human Services) screenings were previously known as DCSI screenings. WIL initiates this clearance and an email will be sent to students to action	<input type="checkbox"/>	3 years
DHS Clearance – Working With Children Check	DHS (Department of Human Services) screenings were previously known as DCSI screenings. WIL initiates this clearance and an email will be sent to students to action <i>*Clearances issued before July 01, 2019 are valid for 3 years from date of issue only</i>	<input type="checkbox"/>	5 years*
DHS Clearance – Vulnerable Person Related Screening	DHS (Department of Human Services) screenings were previously known as DCSI screenings. WIL initiates this clearance and an email will be sent to students to action.	<input type="checkbox"/>	3 years
Police Check <i>*note NCCHC and NPC are the same thing*</i>	All students require a Police Check. Students require a National Coordinated Criminal History Check (NCCHC) that specifies <i>Unsupervised Contact with Vulnerable Groups</i> and states the purpose as being for <i>University Placement within the Aged/Health care sector</i> . <i>Fast Checks are accepted provided they contain the above purpose/type information</i> *SA students upload in SA section on InPlace	<input type="checkbox"/>	3 years (NCCHC)
SA Ambulance Service Observer Indemnity	Acknowledge and agree to accompany a SAAS staff member as an observer and upload document (SA Ambulance Service Observer Indemnity)	<input type="checkbox"/>	indefinite
SA Health Deed Poll	Students will have access to a range of confidential information whilst attending a placement and need to be familiar with and understand the relevant requirements of maintaining confidentiality. Students must read, understand, sign and have a witness sign the SA Health Deed Poll . and upload to InPlace	<input type="checkbox"/>	indefinite
Tuberculosis screening	Complete the online SA Tuberculosis Service screening questionnaire . It is strongly recommended you do this before commencing any vaccinations Depending on the assessment outcome, clearance may be given straight away, or additional testing and/or a chest clinic appointment may be required by SA TB Services <i>*Valid indefinitely unless the questionnaire responses have changed (eg travel to an area with a high TB prevalence or contact with someone who has active TB)</i>	<input type="checkbox"/>	indefinite*
Additional Requirements			
PPE Declaration	Please upload verified certificate of Personal Protective Equipment (PPE) Declaration Form once you have completed training in safely donning and doffing all Ambulance Service PPE requirements. <i>*To be completed each year in class</i>	<input type="checkbox"/>	Each year*
Hand Hygiene Certificate	Register online with Hand Hygiene Australia and complete the <i>Hand Hygiene Student Health Practitioners</i> module. A certificate is provided upon completion	<input type="checkbox"/>	Each year
Face Mask fit testing	Enter the date of your most recent face mask fit testing and upload evidence of fitting	<input type="checkbox"/>	Indefinite
Placement uniform	You are required to wear your paramedic student uniform for ALL placements, practical sessions and at other times when requested. Order through Corporate Image	<input type="checkbox"/>	ongoing
Return to Placement Medical Certificate	Upload your Return to Placement Medical Certificate and enter the date you are able to recommence your placement <i>*Only required if returning to placement after illness/injury</i>	<input type="checkbox"/>	As required