

# Student Nurse Clinical Placement Roster



Name: \_\_\_\_\_

Contact Details : Email \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Student's Educational Organisation: \_\_\_\_\_ Course Details: \_\_\_\_\_

Dates of Placement: \_\_\_\_\_

Location of Placement: \_\_\_\_\_

Clinical Facilitator: \_\_\_\_\_

Preceptors in Placement Location: \_\_\_\_\_

Week 1	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Week 2	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Week 3	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Week 4	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Week 5	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Week 6	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Week 7	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Week 8	Mon	Tues	Wed	Thur	Fri	Sat	Sun

Please determine with your Clinical Facilitator or the Unit Manager who your preceptors (2 – 3 staff) will be during your clinical placement. Then develop your roster to match up with shifts that your preceptors are also rostered for. It is important to try to work several 2 – 3 shifts in a row with the same person, caring for the same patients, if this is possible. Please ensure your name is also included on the daily staffing allocations.

It is also important to work both early and late shifts so you can experience the different workloads associated with the varied shift times.

Please place a copy of your roster in the front of the unit staff allocation folder.

Please provide a copy of your roster to your Clinical facilitator and keep a copy yourself. If you need to change your roster please discuss this with your Facilitator or the Unit Manager. It is important that you let your Clinical Facilitator know of any roster changes before the day, as they may be planning to visit or work with you on your original shift. When negotiating a roster change it is important to ensure that student numbers on the shift are still balanced, therefore you may need to swap with another student to accommodate the change.

Enjoy your placement.