

ADELAIDE WOMEN'S PRISON

CLINICAL FACILITATOR

Alexandra Owens
alex.owens@flinders.edu.au

HOSPITAL INFORMATION

Address:

Grand Junction Road,
Northfield, South Australia

General Enquiries:

8343 0145

Website:

<https://www.corrections.sa.gov.au/prison/prison-locations/adelaide-womens-prison>

Car parking:

- parking is available in visitor's car park.

Meals:

- Bring your own food.

CLINIC/WARD

Women's Health Clinic (High Risk Antenatal Clinic/Postnatal)

Location: Will be escorted to clinic

Shift Times: Early 0700 – 1530, Late 1300 - 2130

ORIENTATION

Dates: First day of placement

Times: 0800

This is an online orientation: CALHN Health Care Student and Clinical Facilitator/Tutor Orientation

Read all the below documentation.

SA Prison Health Services

Adelaide Women's Prison / Adelaide Pre-Release Centre

Grand Junction Rd Northfield

Ph. 08 8343 0145

Dear Student

Many thanks for choosing to do your placement within South Australian Prison Health Services (SAPHS) at Adelaide Women's Prison and Adelaide Pre-Release Centre (AWP/APC).

The prison environment provides a range of opportunities to expand your knowledge within a variety of health fields. The nursing staff will endeavour to provide you with the opportunity to expand your knowledge and gain experience in the areas you have identified as your key focus areas with your facilitator.

As the prison is a unique environment for health professionals, we will give you a Student Nurse Training Package which includes orientation to Prison Health, we will organise an induction with a nursing staff member which focuses on security and safety, orientation to the health centre/clinic on your first day with us. If there are two or more students on placement at a health centre site, we ask students to negotiate rostering on opposite shifts with their student colleagues throughout the clinical placement, apart from their first orientation day and the last shift.

The following is some important information for your awareness around COVID-19 and management in the prison:

- Respiratory Mask Fit-Testing

To ensure you can make the most of your placement, students should be fit-tested prior to placement. Please ensure you contacted your Educational Provider to be fit-tested prior to attending the prison.

- COVID-19 Rapid Antigen Test (RAT)

- Students are no longer required to perform surveillance RAT tests, but RAT test, should be performed if health staff are symptomatic or are concerned after being at a major event or gathering

- All people who have Covid like symptoms must not enter a prison, should perform a RAT test, speak with the NUM / Senior Nurse before returning to placement / entering the prison

- In addition to this, there is automated Dept. Correctional Services temperature checks as you enter the gatehouse of the prison. If you have a temperature, you will not be permitted entry.

- Donning and Doffing Personal Protective Equipment: *please refer to instructions on page 5*

- Current COVID-19 health information

- please check any existing restrictions and advise immediately if you have any symptoms

- <https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/conditions/infectious+diseases/covid-19>

Below are a few helpful tips to be aware of for your first day (Start at 8.00am):

- Follow directions to access car park at the rear of the prison, road access is of Grand Junction Road (access map below)
- Report to the prison gate house (yellow building/top of the car park).
- Advice DCS officers of your placement, notify health centre.
- Personal items must be carried in a clear plastic bag. (Available at prison).
- Clear plastic bag will be x-rayed.
- Personal identification tag to be worn.
- You are required to present 100 points.
- DCS will initiate and give instruction on hand scanning into the prison.
- Appropriate clothing to be worn, including enclosed footwear.
- Tea and coffee available in the health clinic.
- Bring your own lunch. (There is no onsite canteen.)

The Nature of a Department for Corrections Environment

Students must be a minimum age of 18 to undertake clinical placement in a Department for Corrections Facility. Prisons and Correctional facilities are places of strict rules and regulations, not just for the offender but also for all staff and visitors. The Department for Correctional Services



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SA Prison Health Services

will take all practical steps to ensure the health and safety of all persons whilst visiting or working within the facilities.

Interaction with Prisoners, Personal Information and Staff Privacy

Prior to placement you will need to report to the Nurse Unit Manager any personal connection or relationship with a prisoner who resides in the prison where you are undertaking placement

In every prison you will come across clever and manipulative prisoners. They may attempt to coerce you to bring in and/or take items out of the prison. Never do any favours for prisoners. If you do so you will be liable to criminal prosecution and possible imprisonment.

Personal Information

Do not disclose any personal information about yourself, your workmates, or your family to prisoners. Be aware of over-familiarisation with prisoners and the risks that this can create. Prisoners may use information about staff in an attempt to manipulate them. Manipulation can include asking for favours or special treatment, making threats or demands, or offering inducements.

Threats or Inducements

If you believe that you have been threatened or intimidated in any way by a prisoner, you must report it immediately to the Nurse Unit Manager. The prisoner will then be dealt with appropriately.

Prohibited Items

It is an offence to deliver or try to deliver anything to a prisoner (or leave anything where it will come into the possession of a prisoner) without permission of the DCS General Manager.

It is an offence to try to take anything out of a correctional facility for a prisoner. It is an offence to take photographs of prisoners or of the facility itself.

All persons, including staff entering the prison are not permitted to use or carry mobile phones, any phone accessories, sim card or item that may be used to make unauthorised phone calls. All such items must be secured in a locker provided in gate house reception or left in car before entry is permitted.

It is also illegal to bring into a prison:

- Any drugs or alcohol, prescription drugs if absolutely required whilst at work must identify they belong to you i.e. dispensed and labelled with your details.
- Any weapons or disabling substances.
- Pornographic material
- Anything that could be harmful to a prisoner MP3 players / iPod / Radio / CD / Cassette and portable style players/cameras.
- Any metal utensils
- Any electronic storage device including mobile phones / USB and Iron Key / laptops / iPad / tablets / notebooks.

Please do not hesitate to contact Nurse Unit Manager or Team Leader on (08) 8343 0145, if you have any questions or concerns. Alternatively, if unable to contact, email HealthSAPHSClinical@sa.gov.au. We look forward to working with you and your facilitator and welcome the opportunity to help you meet your aims and objectives you may have for this placement.

Adelaide Women's Prison / Adelaide Pre-Release Centre SAPHs Health Team.



SA Prison Health Services

Government of South Australia
SA Health

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Central Adelaide Local Health Network

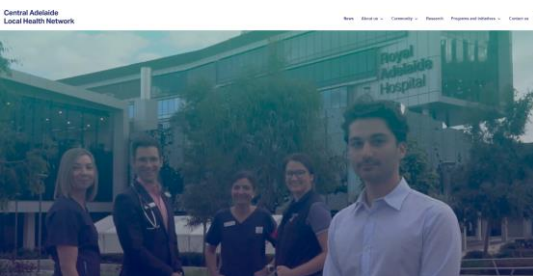
Central Adelaide Local Health Network (CALHN) has an important role in improving the health and wellbeing of South Australians by delivering world-class integrated healthcare and general and quaternary hospital services.

We work closely with a range of partners and world-leading researchers to give our patients access to the latest treatments, leading to better care.

Visit our portal to find out more about [how we are shaping the future of health with world-class care and world-class research](#).

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- [Health Advisory Committee/Council \(HAC\)](#)
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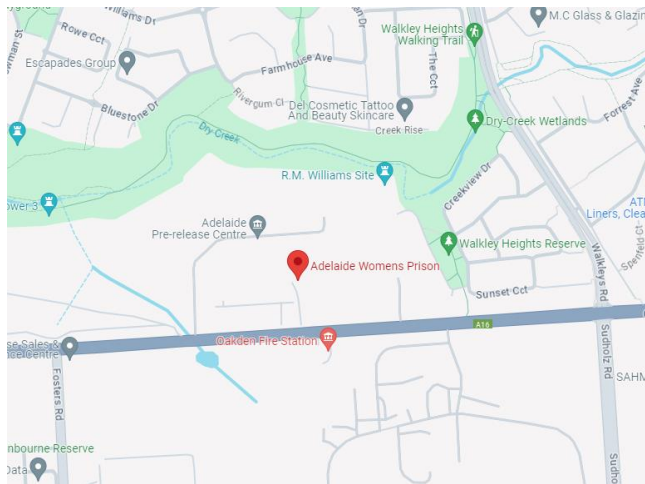
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[Adelaide Women's Prison Directions Google Maps](#)



AWP/APC Access Map

Drive down access road off Grand Junction road to car park, report to gate house, process through security

Staff are to follow this route each time when accessing the health centre



SA Prison Health Services

SA Health

Sequence for donning (putting on) and doffing (taking off) Personal Protective Equipment

To reduce the risk of transmission of infectious agents, personal protective equipment (PPE) must be used appropriately. The following tables outline sequences and procedures for donning (putting on) and doffing (removing) PPE. This signage has been adapted by the [NHMRC Australian Guidelines for Prevention and Control of Infection in Healthcare](#).

Sequence for DONNING (putting on) PPE	Sequence for DOFFING (taking off) PPE
Put on PPE before entering the person's room and before person contact.	Begin PPE removal at person's doorway or in anteroom. Eye protection and mask/respirator to be removed outside the room. Outside surfaces of PPE are considered to be contaminated.
<p>1. PERFORM HAND HYGIENE</p> 	<p>1. REMOVE GLOVES</p> 
<p>2. PUT ON GOWN</p> 	<p>2. PERFORM HAND HYGIENE</p> 
<p>3. PUT ON MASK</p> 	<p>3. REMOVE GOWN</p> 
<p>4. PUT ON EYE PROTECTION</p> 	<p>4. PERFORM HAND HYGIENE</p> 
<p>5. PUT ON GLOVES</p> 	<p>5. REMOVE EYE PROTECTION</p> 
<p>6. PPE CHECK</p> 	<p>6. PERFORM HAND HYGIENE</p> 
<p>Consider using a staff member 'buddy' to assist with correct donning and doffing</p>	<p>7. REMOVE MASK</p> 
<p>For more information Infection Control Service Communicable Disease Control Branch www.sahealth.sa.gov.au/COVID2019</p> <p>Version 1.0 (August 2020) © Department for Health and Wellbeing, Government of South Australia</p> 	<p>8. PERFORM HAND HYGIENE</p> 

For more information

SA Prison Health Services
T: 7002 3100 (8.30AM-4.30PM)
F: 7002 3199

PO Box 255
Marden SA 5090



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CALHN HEALTH CARE STUDENT & CLINICAL FACILITATOR/TUTOR ORIENTATION

It is a requirement of Clinical Placement that you wear the relevant ID badge at all times

Students:

Compulsory to be completed BEFORE **YOUR FIRST DAY** of your Clinical Placement.

Clinical Facilitator/Tutor:

Compulsory to be completed annually

1. Go to <https://lms.learningcentral.org.au>

IMPORTANT | Select '**EMPLOYEE ID**' and enter the following details to login

USERNAME: calhnstudent

PASSWORD: Public987654321!

Username: rahinduction

Password: Public987654321!

and the 'Learning to care' welcome screen will appear

2. Click on '**CALHN HEALTH CARE STUDENT & CLINICAL FACILITATOR/TUTOR ORIENTATION**' to open
3. Click on '**ABOUT THIS COURSE**' for instructions on how to complete the CALHN Orientation
4. **IN ADDITION** refer to the 'site specific icons'
 - Some CALHN sites require additional online modules for site access and must be completed PRIOR to the Declaration
 - Information on parking and maps
5. On completion of the CALHN Orientation requirements (*refer to checklist*) click on the '**DECLARATION**' icon which must be completed by BOTH students and clinical facilitators/tutors
6. Select the relevant '**Declaration**'
 - Students: complete '**STUDENT ORIENTATION DECLARATION**'
 - Clinical Facilitators/Tutors: complete '**CLINICAL FACILITATOR/TUTOR DECLARATION**'.
7. Follow the prompts to '**ANSWER THE QUESTIONS**'
8. On completion click the '**SUBMIT YOUR ANSWERS**' button at the base of the page. This ensures that your name registers as completing the Orientation.
NOTE: no certificate is printed
9. The Student Emergency Contact Information is to be DOWNLOADED and PRINTED and given to the Nurse Unit Manager on your FIRST day of clinical placement

RAH SITE | CLINICAL PLACEMENT STUDENTS

On completing the RAH Facility Induction, the certificate is needed to be shown to the security desk to obtain an access card.

TQEH SITE | CLINICAL PLACEMENT STUDENTS

Ward Orientation conducted on Day One of clinical placement

HRC SITE | CLINICAL PLACEMENT STUDENTS

Refer to TQEH icon for HRC specific information

Ward Orientation conducted on Day One of clinical placement

SMH SITE | CLINICAL PLACEMENT STUDENTS

Refer to TQEH icon for SMH specific information

Ward Orientation conducted on Day One of clinical placement

SA PRISON HEALTH or INTEGRATED CARE SERVICES | CLINICAL PLACEMENT STUDENTS

First day contact and Car Parking details

Introduction and Instruction Letter

Adelaide Womens Prison | Mobilong Prison | Port Lincoln Prison

Cadell Training Centre | Port Augusta Prison | Yatala Labour Prison



FREQUENTLY ASKED QUESTIONS | FAQ

Q: I've previously completed the online Orientation – do I have to do it again?

A: Yes, we advise that you complete it again, as the site is continually being updated with new information. This is particularly important if you accessed the site before the Student Declaration was introduced. You also need to review your 1st day start times within the relevant Contact List due to ongoing change.

Q: How do I know the Student Clinical Placement Orientation is complete?

A: Once you select “**submit your answers**” after completing the **Student Declaration**, the following message will appear – “**Your declaration has been submitted**”

Q: CALHN is a Sunrise EMR (formerly known as EPAS) site. How do I get access?

A: Different process for each healthcare discipline (refer to discipline specific FAQ below).
DO NOT share your HAD account details; allow anyone to enter details under your login; use another user's login to enter details.

Q: Can I carry my personal phone on placement?

A: Carrying of and/or use of personal mobile phones whilst you are **on duty is not allowed**. You can access your phone when you are on an authorised break.

FAQ | MEDICAL STUDENT SPECIFIC

Q: How do I get access to Sunrise EMR?

A: Please contact your Education Provider for completion of the Sunrise EMR modules and a HAD login and password if required

FAQ | NURSING STUDENT SPECIFIC

Q: How do I get access to Sunrise EMR?

A: You would have completed AND passed the online Sunrise Modules on your Education Provider's (EP) website. If your EP is based interstate they would have arranged for training access. **FIRST** day of placement you will receive your individual HAD login/TEMPORARY password from the NUM / Team Leader. You will need to login to a computer and change the password then logout

Q: I did not receive my Sunrise HAD login and the NUM is away, what do I do?

A: Ask the Team Leader of the ward/area:

Q: What do I need to bring on Day 1 of placement?

A: In your portfolio please ensure you have the following:

- Student **Emergency Contact Form to be** given to NUM/TL on Day 1 of Placement.
- Student **ID Card** (retain in your personal belongings)

Q: I've done a previous placement here - do I need to bring them again?

A: YES - for every placement within CALHN.

Q: What time do I start and where do I have to go?

A: Refer to the relevant Contact List Details on Learning Central.

We hope that you have an enjoyable experience during your placement with us.