

Placement compliance requirements are an industry pre-requisite for all students and health professionals prior to entering any health facility. Students will not be allocated a placement until all compliance criteria are completed and provided to the College of Medicine and Public Health.

Students are responsible to:

- Allow adequate time to complete all pre-placement requirements:
 - Screening and Police Clearances provides checks to ensure our organisation is contributing to creating a safe environment for children and vulnerable people. These clearances (DHS clearances, Police Checks) may take 6-8 weeks.
 - Vaccinations may interfere with tuberculosis test results; therefore, it is strongly recommended to complete the Tuberculosis Service screening *before* commencing any vaccinations.
- All documents must be valid for the entire duration of your placement. Clearances and certificates have expiry dates as noted below and must be renewed prior to placement allocation.
- Keep all ORIGINAL documents safe and secure in a placement folder which is taken to all placements. – any site can ask to view them at any time.
- Upload all required documents via InPlace. Consult the [InPlace User Guide](#) for help.
- Ensure address details and emergency contact details are correct and updated on Student Systems, when required.
- Complete any additional venue specific compliance requirements, if requested.

Further information can be found on our [website](#).

Requirement	Detail	Completed (✓)	Expiry
Global Pre-Placement Requirements – ALL Medical Science students (B Med Sci, B Med Sci Honours and B Med Sci (Lab Med))			
Fitness for Placement Declaration	Declare fitness for placement by reading and acknowledging the Fitness for Placement statement on InPlace	<input type="checkbox"/>	Per Year
Access Plan	Read and acknowledge statement. If you have an Access Plan, you will need to discuss your placement options with your Topic Coordinator	<input type="checkbox"/>	indefinite
Student Consent for Placement	Read and acknowledge the relevant essential conditions around student consent for placement using the applicable form on the Essential pre-placement checks website	<input type="checkbox"/>	Indefinite
Intellectual Property for Placement – IP Transfer & Counselling video	Read the student IP declaration on InPlace and acknowledge the changes to intellectual property while you are on placement. Watch the IP video	<input type="checkbox"/>	indefinite
Emergency Contact Details	It is mandatory that you update your Emergency Contact details on Student Systems. Please follow this link to update <i>*Please ensure you have current address details as this information may be used for placement allocation mapping*</i>	<input type="checkbox"/>	Per Year
COVID – 19 Vaccination	SA Health vaccination policy requires placement students to have up to date COVID-19 vaccinations applicable to health care workers as recommended by ATAGI ATAGI recommends a primary course of vaccinations against COVID-19 followed by a booster for those eligible Some health care environments may have additional or varying requirements and students will be notified in these circumstances See COVID vaccination information	<input type="checkbox"/>	Indefinite Boosters as required
Student & False Declarations	Acknowledge both statements	<input type="checkbox"/>	Per Year
Required Compulsory Compliance (compulsory for B Med Sci (Lab Med) students)			
The Required Compulsory Compliance below is required ONLY if undertaking Clinical Laboratory Placement:			
<ul style="list-style-type: none"> • BMS (MDC3102 placement) - this may include a lab though not all are in labs (mix) & likely to occur in an academic setting (e.g., university) • BMS (MDC3102 clinical placement) - same as above but may occur in a clinical setting (e.g., clinical trial) • BMS-Lab Med (MMED4013/14 clinical laboratory placement) - for example SA Pathology. Requirements below are mandatory 			
Immunisation Compliance Certificate	Provide immunity evidence of the Vaccine Preventable Diseases (VPDs) listed on the Flinders University Immunisation Compliance Certificate . The form must be completed by a medical practitioner Ensure the medical practitioner provides copies of the supporting evidence identified on the Form B including vaccination dates and blood test results	<input type="checkbox"/> <i>In progress (at commencement of VPD course)</i>	indefinite

	(serology) If vaccination against poliomyelitis has been completed but not documented, students can complete a Statutory Declaration and provide this to the medical practitioner Hepatitis B: Confirmation of immunity post-vaccination is required for all students after completion of vaccination course. Refer to page 2 of the Immunisation Compliance Certificate for further detail	<input type="checkbox"/> <i>Compliant (at completion of VPD course)</i>	
Annual Influenza Vaccination	Book an annual influenza vaccination from an immunisation provider and upload certificate or other evidence to InPlace	<input type="checkbox"/>	1 year
International Police Check (IPC)	In the last 10 years, have you lived in a country other than Australia for more than 1 year since turning 18 years of age? If yes, please upload your current International Police Check <i>*This is a requirement for students on placement within an SA Health facility. Fit2Work is an acceptable provider for this check within SA Health's policy</i>	<input type="checkbox"/>	Indefinite
Police Check *note NCCHC and NPC are the same thing*	All students require a Police Check Students require a National Coordinated Criminal History Check (NCCHC) that specifies <i>Unsupervised Contact with Vulnerable Groups</i> and states the purpose as being for <i>University Placement within the Aged/Health care sector</i> <i>Fast Checks are accepted provided they contain the above purpose/type information</i>	<input type="checkbox"/>	3 years (NCCHC)
SA Health Deed Poll	Students will have access to a range of confidential information whilst attending a placement and need to be familiar with and understand the relevant requirements of maintaining confidentiality Students must read, understand and sign the SA Health Deed Poll . and upload to InPlace	<input type="checkbox"/>	indefinite
DHS Clearance – Working With Children Check	DHS (Department of Human Services) screenings were previously known as DCSI screenings. WIL initiates this clearance and an email will be sent to students to action <i>*Clearances issued before July 01, 2019 are valid for 3 years from date of issue only</i>	<input type="checkbox"/>	5 years*
DHS Clearance – Aged Care Sector	DHS (Department of Human Services) screenings were previously known as DCSI screenings. WIL initiates this clearance and an email will be sent to students to action	<input type="checkbox"/>	3 years
Tuberculosis screening SA	Complete the online SA Tuberculosis Service screening questionnaire . It is strongly recommended you do this before commencing any vaccinations Depending on the assessment outcome, clearance may be given straight away, or additional testing and/or a chest clinic appointment may be required by SA TB Services <i>*Valid indefinitely unless the questionnaire responses have changed (e.g. travel to an area with a high TB prevalence or contact with someone who has active TB)</i>	<input type="checkbox"/>	indefinite*
Hand Hygiene Certificate	Register online with National Hand Hygiene Initiative and complete the <i>Hand Hygiene for clinical healthcare workers</i> module. A certificate is provided upon completion	<input type="checkbox"/>	Each year
Placement uniform	Acknowledge that you have the appropriate uniform for placement. Further information on the Medical Science professional student placements webpage	<input type="checkbox"/>	
Additional Compulsory Compliance (B Med Sci students)			
MDSC3102 Professional Placement in Medical Science form	Please complete Student Professional in Medical Science Placement Form supervisor. The form can be downloaded from the topic FLO page & can also be found in the document's library on InPlace. Email as directed.	<input type="checkbox"/>	Per Year
Work Health and Safety form	Please upload completed WHS form with your name and signature and the name and signature of your supervisor. The form can be downloaded from the topic FLO page & can also be found in the document's library on InPlace.	<input type="checkbox"/>	Per Year
Additional Compliance (if required)			
Return to Placement Medical Certificate	Upload your Return to Placement Medical Certificate and enter the date you are able to recommence your placement <i>*Only required if returning to placement after illness/injury</i>		
Mask fit testing	Enter the date of your most recent face mask fit testing and upload evidence of fitting <i>*Only if required by your host organisation/agency</i>	<input type="checkbox"/>	indefinite