

Placement compliance requirements are an industry pre-requisite for all students and health professional. Students will not be allocated a placement until all compliance criteria are completed and provided to the College of Medicine and Public Health.

Students are responsible to:

- Allow adequate time to complete all pre-placement requirements:
  - Screening and Police Clearances provides checks to ensure our organisation is contributing to creating a safe environment for children and vulnerable people. These clearances (DHS clearances, Police Checks) may take 6-8 weeks.
  - Vaccinations may interfere with tuberculosis test results; therefore, it is strongly recommended to complete the Tuberculosis Service screening *before* commencing any vaccinations.
- All documents must be valid for the entire duration of your placement. Clearances and certificates have expiry dates as noted below and must be renewed prior to placement allocation.
- Keep all ORIGINAL documents safe and secure in a placement folder which is taken to all placements. – any site can ask to view them at any time.
- Upload all required documents via InPlace. Consult the [InPlace User Guide](#) for help.
- Ensure address details and emergency contact details are correct and updated on Student Systems, when required.
- Complete any additional venue specific compliance requirements, if requested.

Further information can be found on our [website](#).

Requirement	Detail	Completed (✓)	Expiry
<b>Global Pre-Placement Requirements – Essential for ALL Students</b>			
<b>Fitness for Placement Declaration</b>	Declare fitness for placement by reading and acknowledging the Fitness for Placement statement on InPlace	<input type="checkbox"/>	per year
<b>Access Plan</b>	Read and acknowledge statement. If you have an Access Plan, you will need to discuss your placement options with your Topic Coordinator	<input type="checkbox"/>	indefinite
<b>Student Consent for Placement</b>	Read and acknowledge the relevant essential conditions around student consent for placement using the applicable form on the <a href="#">Essential pre-placement</a> checks website	<input type="checkbox"/>	indefinite
<b>Intellectual Property Transfer and Video</b>	Read the student IP declaration on InPlace and acknowledge the changes to intellectual property while you are on placement.  Watch the IP Counselling video via InPlace and acknowledge important information regarding intellectual property whilst on placement	<input type="checkbox"/>	indefinite
<b>Emergency Contact Details</b>	It is mandatory that you update your Emergency Contact details on Student Systems. Please <a href="#">follow this link</a> to update  <i>*Please ensure you have <b>current</b> address details as this information may be used for placement allocation mapping*</i>	<input type="checkbox"/>	1 year
<b>COVID – 19 Vaccination</b>	SA Health vaccination policy requires placement students to have up to date COVID-19 vaccinations applicable to health care workers as recommended by ATAGI.  ATAGI recommends a primary course of vaccinations against COVID-19 followed by a booster for those eligible.  Some health care environments may have additional or varying requirements and students will be notified in these circumstances.  <a href="#">See COVID vaccination information</a>	<input type="checkbox"/>	Indefinite Boosters as required
<b>Student &amp; False Declarations</b>	Acknowledge both statements	<input type="checkbox"/>	Per Year
<b>Additional Compliance if required by the placement host REQUIRED FOR clinical placements, health care settings, health care facilities including all SA Health locations &amp; aged care facilities</b>			
<b>Immunisation Compliance Certificate</b>	Provide immunity evidence of the Vaccine Preventable Diseases (VPDs) listed on the Flinders University <a href="#">Immunisation Compliance Certificate</a> . The form must be completed by a medical practitioner.  Ensure the medical practitioner provides copies of the supporting evidence identified on the Form B including vaccination dates and blood test results (serology)  If vaccination against poliomyelitis has been completed but not documented, students can complete a <a href="#">Statutory Declaration</a> and provide this to the medical	<input type="checkbox"/> <i>In progress (at commencement of course)</i>  <input type="checkbox"/> <i>Compliant</i>	indefinite

	practitioner <b>Hepatitis B:</b> Confirmation of immunity post-vaccination is required for all students after completion of vaccination course. Refer to page 2 of the <a href="#">Immunisation Compliance Certificate</a> for further detail	(at completion of course)	
<b>Annual Influenza Vaccination</b>	<b>*required for aged care facilities, highly recommended for SA Health</b> Book an annual influenza vaccination from an immunisation provider and upload evidence of vaccination to InPlace	<input type="checkbox"/>	1 year
<b>DHS Clearance – Working With Children Check</b>	DHS (Department of Human Services) screenings were previously known as DCSI screenings. WIL initiates this clearance and an email will be sent to students to action.	<input type="checkbox"/>	5 years*
<b>DHS Clearance – Aged Care Sector</b>	DHS (Department of Human Services) screenings were previously known as DCSI screenings. WIL initiates this clearance and an email will be sent to students to action.	<input type="checkbox"/>	3 years
<b>International Police Check (IPC)</b>	In the last 10 years, have you lived in a country other than Australia for more than 1 year since turning 18 years of age? If yes, please upload your current International Police Check  <i>*This is a requirement for students on placement within an SA Health facility. <a href="#">Fit2Work</a> is an acceptable provider for this check within SA Health's policy</i>	<input type="checkbox"/>	Indefinite
<b>Police Check</b> <b>*note NCCHC and NPC are the same thing*</b>	Students require a National Coordinated Criminal History Check (NCCHC) that specifies <i>Unsupervised Contact with Vulnerable Groups</i> and states the purpose as being for <i>University Placement within the Aged/Health care sector</i>  <i>Fast Checks are accepted provided they contain the above purpose/type information</i>	<input type="checkbox"/>	3 years (NCCHC)
<b>SA Health Deed Poll</b>	<b>*required for SA Health placements</b> Students will have access to a range of confidential information whilst attending a placement and need to be familiar with and understand the relevant requirements of maintaining confidentiality  Students must read, understand and sign (and have witnessed and signed by any adult) the <a href="#">SA Health Deed Poll</a> . and upload to InPlace	<input type="checkbox"/>	indefinite
<b>Tuberculosis screening</b>	Complete the online <a href="#">SA Tuberculosis Service screening questionnaire</a> . <b>It is strongly recommended</b> you do this before commencing any vaccinations  Depending on the assessment outcome, clearance may be given straight away, or additional testing and/or a chest clinic appointment may be required by SA TB Services  <i>*Valid indefinitely unless the questionnaire responses have changed (e.g. travel to an area with a high TB prevalence or contact with someone who has active TB)</i>	<input type="checkbox"/>	indefinite*
<b>Mask Fit Test</b>	<b>*only if required by your host organisation/agency</b> Enter the date of your most recent face mask fit testing and upload evidence of fitting	<input type="checkbox"/>	indefinite