



Placement compliance requirements are an industry pre-requisite for all students and health professionals prior to entering any health facility. Students will not be allocated a placement until all compliance criteria are completed and verified by the College of Nursing and Health Sciences WIL Placement Team.

Students are responsible to:

- Allow adequate time to complete all pre-placement requirements (criminal History screenings (DHS & NDIS clearances, Police Checks) may take 6-8 week).
- All documents must be valid for the entire duration of your placement. Clearances and certificates have expiry dates as noted below and must be renewed prior to placement allocation.
- Keep all documents safe and secure in a placement folder which is taken to all placements.
- Upload all required documents via InPlace. Consult the [InPlace User Guide](#) for help.
- Complete any additional venue specific compliance requirements, as requested.

Further information can be found on our [website](#).

Requirement	Detail	Completed (✓)	Expiry
<b>Global Pre-Placement Requirements</b>			
<b>Fitness for Placement Declaration</b>	Read and select appropriate response from drop-down list to complete the Fitness for Placement Disclosure Declaration statement and Access Plan question on InPlace.	<input type="checkbox"/>	per semester
<b>Student Consent for Placement</b>	Read and acknowledge the relevant essential conditions around student consent for placement using the applicable form on InPlace. CNHS students may undertake placements both internally and outside Flinders University.	<input type="checkbox"/>	indefinite
<b>Intellectual Property for Placement</b>	Read the student IP declaration on InPlace and acknowledge the changes to intellectual property while you are on placement.	<input type="checkbox"/>	indefinite
<b>Emergency Contact</b>	Confirm your emergency contact details are up to date in the Student Information System.	<input type="checkbox"/>	indefinite
<b>COVID-19 Vaccination</b>	Ensure you have received a course of minimum 3x COVID-19 vaccinations and maintain your immunity as per SA/Federal Health Government Department directions. <a href="#">Book an appointment</a>	<input type="checkbox"/>	N/A
<b>Criminal history screenings</b>			
<b>DHS Clearance – Aged Care Sector</b>	DHS (Department of Human Services) screenings. Students can initiate their DHS Screening Application through the <a href="#">DHS Website</a>	<input type="checkbox"/>	3 years
<b>DHS Clearance – Working With Children Check</b>	Students can initiate their DHS Screening Application through the <a href="#">DHS Website</a>	<input type="checkbox"/>	5 years
<b>NDIS Workers Check</b>	Please follow the guide available on your course placement requirements page (under detailed compliance information sub section). Students can request the initiation of their NDIS Screening Application through the <a href="#">DHS Website</a>	<input type="checkbox"/>	5 years
<b>Police Check</b>	All students require a National Coordinated Criminal History Check (NCCHC) that specifies Unsupervised Contact with Vulnerable Groups (UNSUP/VUL GRPS) and states the purpose as being for University Placement within the Aged/Health care sector.	<input type="checkbox"/>	3 years (NCCHC)
<b>Other Requirements</b>			
<b>Aged Care Act statutory declaration</b>	In order to comply with the requirements of the <i>Aged Care Act (1997)</i> , each student must complete a <a href="#">Statutory Declaration</a> stating that they <i>have never been convicted of a murder or sexual assault or convicted of, and sentenced to imprisonment for, any other form of assault.</i>	<input type="checkbox"/>	indefinite

Requirement	Detail	Completed (✓)	Expiry
<b>Annual Influenza Vaccination</b>	Every current influenza season receive an influenza vaccination from an immunisation provider. Take this <a href="#">Influenza Vaccination Certificate</a> with you to record your vaccination.	<input type="checkbox"/>	Annual
<b>Cardiopulmonary Resuscitation (CPR)</b>	Attend and complete a <i>practical</i> training course that is compliant with (or equivalent to) the <i>HLTAID009 - Provide CPR</i> standard.  Acceptable evidence includes a certificate of completion or a letter on company letterhead stating student name and the date of completion.	<input type="checkbox"/>	1 year
<b>Provide First Aid Certificate (HLTAID011)</b>	Attend and complete an accredited HLTAID011 - Provide First Aid course. This training must be provided by a Registered Training Organisation.  Acceptable evidence is your certificate showing name and date of completion.	<input type="checkbox"/>	3 years
<b>Manual Handling</b>	You are required to complete the online <a href="#">SA Health Manual Tasks Training module</a> for the current calendar year.  Acceptable evidence is a screenshot showing student name and confirmation of completion.	<input type="checkbox"/>	1 year