



Placement compliance requirements are an industry pre-requisite for all students and health professionals prior to entering any health facility. Students will not be allocated a placement until all compliance criteria are completed and provided to the College of Nursing and Health Sciences WIL Placement Team. **The compliance criteria varies depending on the placement location; states and territories have different procedures around certain clearances.**

Students are responsible to:

- Allow adequate time to complete all pre-placement requirements; Criminal History screenings may take 6-8 weeks.
- Obtain required Criminal History & Working with Children Check clearances in accordance with the location of your placement venue. For example, if your placement is in Victoria, obtain clearances for Victoria.
- All documents must be valid for the entire duration of the semester the placement topic is being undertaken in.
- Clearances and certificates have expiry dates as noted below and must be renewed prior to placement allocation.
- Keep all documents safe and secure in a placement folder which is taken to all placements.
- Upload all required documents via InPlace. Consult the [InPlace User Guide](#) for help.
- Complete any additional venue specific compliance requirements, as requested.

Further information can be found on our [website](#).

Questions regarding compliance should be sent to [CNHS.placements@flinders.edu.au](mailto:CNHS.placements@flinders.edu.au).

| Requirement                                | Detail   | Completed (✓)  | Expiry                   |         |
|--|--|--|--------------------------|---------|
| <b>Global Pre-Placement Requirements</b>   |  |  |                          |         |
| <b>Fitness for Placement Declaration</b>   | Declare fitness for placement by reading and acknowledging the Fitness for Placement statement on InPlace.   | <input type="checkbox"/>   | Per Semester             |         |
| <b>Student Consent for Placement</b>       | Read and acknowledge the essential conditions around student consent for placement using the applicable form on InPlace. Disability and Community Inclusion students could undertake placements both internally and outside Flinders University, please read both consents outside and within Flinders University. | <input type="checkbox"/>   | indefinite               |         |
| <b>Intellectual Property for Placement</b> | Read the student IP declaration on InPlace and acknowledge the changes to intellectual property while you are on placement.  | <input type="checkbox"/>   | indefinite               |         |
| <b>Criminal history screenings</b>         |  |  |                          |         |
| <b>Working With Children Check</b>         | Students can initiate their Working with Children Check Application through the following websites:  |  |                          |         |
|  | Northern Territory   | <a href="#">Ochre Card</a>   | <input type="checkbox"/> | 2 years |
|  | Victoria   | <a href="#">Working with Children Check</a>                              |                          | 5 years |
|  | New South Wales  | <a href="#">Working with Children Check</a>                              |                          | 5 years |
|  | Tasmania   | <a href="#">Work with Vulnerable People</a>                              |                          | 5 years |
|  | Queensland   | <a href="#">Blue Card</a>  |                          | 3 years |
|  | Western Australia  | <a href="#">Working with Children check</a>                              |                          | 3 years |
|  | Australian Capital Territory   | <a href="#">Working with Vulnerable People</a> (through digital account) |                          | 5 years |
| <b>NDIS Workers Check</b>                  | <b>Only if required by placement venue.</b><br>Students can request the initiation of their NDIS Screening Application through the website for the state or territory where the placement will be undertaken. <a href="#">Select your state or territory on the map provided in this link.</a>                     | <input type="checkbox"/>   |                          | 5 years |
| <b>Police Check</b>                        | All students require a National Coordinated Criminal History Check (NCCHC) that specifies Unsupervised Contact with Vulnerable Groups (UNSUP/VUL GRPS) and states the purpose as being for University Placement within the Aged/Health care sector.  | <input type="checkbox"/>   | 3 years (NCCHC)          |         |

| Requirement                         | Detail  | Completed<br>(✓)         | Expiry |
|-------------------------------------|---|--------------------------|--------|
| <b>Other Requirements</b>           |   |                          |        |
| <b>Annual Influenza Vaccination</b> | Every current influenza season receive an influenza vaccination from an immunisation provider. Take this <a href="#">Influenza Vaccination Certificate</a> with you to record your vaccination. | <input type="checkbox"/> | Annual |
| <b>COVID-19 Vaccination</b>         | Ensure you have received a course of COVID-19 vaccinations and maintain your immunity as per ATAGI recommendations <a href="#">Book an appointment</a>  | <input type="checkbox"/> | N/A    |