



Placement compliance requirements are an industry pre-requisite for all students and health professionals prior to entering any health facility. Students will not be allocated a placement until all compliance criteria are completed and provided to the College of Nursing and Health Sciences WIL Placement Team.

Students are responsible to:

- Allow adequate time to complete all pre-placement requirements; Criminal History screenings (DHS clearances, Police Checks) may take 6-8 weeks.
- All documents must be valid for the entire duration of the semester the placement topic is being undertaken in.
- Clearances and certificates have expiry dates as noted below and must be renewed prior to placement allocation.
- Keep all documents safe and secure in a placement folder which is taken to all placements.
- Upload all required documents via InPlace. Consult the [InPlace User Guide](#) for help.
- Complete any additional venue specific compliance requirements, as requested.

Further information can be found on our [website](#). Questions regarding compliance should be sent to [CNHS.placements@flinders.edu.au](mailto:CNHS.placements@flinders.edu.au).

Requirement	Detail	Completed (✓)	Expiry
<b>Global Pre-Placement Requirements</b>			
<b>Fitness for Placement Declaration</b>	Read and select appropriate response from drop-down list to complete the Fitness for Placement Disclosure Declaration statement and Access Plan question on InPlace.	<input type="checkbox"/>	per semester
<b>Student Consent for Placement</b>	Read and acknowledge the relevant essential conditions around student consent for placement using the applicable form on InPlace. CNHS students may undertake placements both internally and outside Flinders University.	<input type="checkbox"/>	indefinite
<b>Intellectual Property for Placement</b>	Read the student IP declaration on InPlace and acknowledge the changes to intellectual property while you are on placement.	<input type="checkbox"/>	indefinite
<b>Criminal history screenings</b>			
<b>DHS Clearance – Working With Children Check</b>	Students can initiate their DHS Screening Application through the <a href="#">DHS Website</a>	<input type="checkbox"/>	5 years
<b>NDIS Workers Check</b>	Please follow the guide available on your course placement requirements page (under detailed compliance information sub section). Students can request the initiation of their NDIS Screening Application through the <a href="#">DHS Website</a> . The <b>NDIS Employer ID is 4-3LLQ-260</b> and the <b>Employer is Flinders University</b> . If you require other clearances, please apply for them all at the same time to incur only one fee	<input type="checkbox"/>	5 years
<b>Police Check</b>	All students require a National Coordinated Criminal History Check (NCCHC) that states the purpose as being for University Placement within the Aged/Health care sector.	<input type="checkbox"/>	3 years (NCCHC)
<b>Other Requirements</b>			
<b>Annual Influenza Vaccination</b>	Every current influenza season receive an influenza vaccination from an immunisation provider. Take this <a href="#">Influenza Vaccination Certificate</a> with you to record your vaccination.	<input type="checkbox"/>	Annual
<b>COVID-19 Vaccination</b>	The University will be guided by ATAGI and our placement providers. Students who have not previously received a COVID-19 vaccine are recommended a single primary dose. Students will be notified if placement providers require more than 1 dose.	<input type="checkbox"/>	N/A
<b>Hand Hygiene</b>	Register online with <a href="#">National Hand Hygiene Initiative (NHHI)</a> and complete the <a href="#">Hand Hygiene for non-clinical healthcare workers</a> module. A certificate is provided upon completion.	<input type="checkbox"/>	1 year

<b>Safe Environment – Through Their Eyes</b>	Through their eyes training is a compulsory pre-placement requirement. There are many providers in Adelaide, utilise the link to source a provider - <a href="#">link to list of training providers</a>	<input type="checkbox"/>	3 years
<b>Responding to Risks of Harm, Abuse and Neglect - Education and Care (RRAN-EC) training (for placements in South Australia)</b>	<p>Suitable for anyone who has a current RAN-EC (Response to Abuse and Neglect) certificate.</p> <p>First step for anyone who has never done the training or who has a lapsed certificate</p> <p>If you have a current Child Safe Environments Through Their Eyes/Safe Environments full-day certificate, you can do the 2-hour fundamentals online component through Plink to meet the requirements of both CSE and RRHAN-EC which is suitable for placement as well as professional work.</p>	<input type="checkbox"/>	Current cycle valid until 31/12/2027