

SECTION ONE:

The submission of this form is part of the application requirements for the course. Applications will not be considered for entry into the course unless this form is submitted for consideration.

The form must be completed electronically and all sections completed and signed as required.

Supernumerary Integrated Professional Practice Requirements

This program uses a **Work Integrated Learning (WIL)** approach, meaning your learning is embedded in your professional practice. You are expected to work in the clinical area where you intend to practice as a Nurse Practitioner and be functioning as an **advanced clinical practitioner**, managing complex patients and delivering complete episodes of care. You will be required to undertake two Supernumerary Professional Practice placement (SIPP) topics as a part of the program of study for the course:

- [NURS9027](#) Integrated professional practice 1. (10 cases studies are conducted with your supervisor with a specific focus on the diagnostic reasoning for confirming a diagnosis)
- [NURS9029](#) Integrated professional practice 2. (10 case studies are conducted with your supervisor, in addition an oral viva examination of your first case study occurs via Microsoft Teams, with you supervisor, and the academic teaching team).

A clinical case studies template will be provided to you, and this **must be successfully completed to complete the course**.

Clinical Placement Hours

- Each placement consists of 150 hours per topic, which must be completed within the semester dates.
- Placement hours must be completed under the supervision of your nominated and approved supervisors.
- The scheduling of these hours is negotiated between you, your workplace, and your supervisor.
- Hours can be arranged in different ways, depending on the venue and supervisor:
 - Block placement: Full-time over a few consecutive weeks.
 - Part-time placement: Two or three days per week across the semester.

Flinders University requires the following information to plan for your Supernumerary Professional Practice placement (SIPP):

- details of your proposed placement(s) venue(s); and
- confirmation from the Director of Nursing (if venue is in a public venue) or your Line Manager/Direct Supervisor (if not in a public venue) that they support you to complete the supernumerary integrated professional practice at the venue; and
- confirmation from the Director of Nursing or your Line manager that you are in an advanced clinical practice role.

Placement is usually conducted at one venue; however, you may conduct your placement at a second venue to gain a wider scope within your specialty field. Your primary supervisor must be identified in this form as supervisor 1 and will be the person to confirm your placement hours and assess your clinical practice.

Clinical Supervisors

You are required to provide details of your **Clinical Supervisor(s)** who will support your placement. Supervisors must be recognised as advanced practice clinicians in their profession and have formal or informal qualifications or experience in clinical education. Only endorsed Nurse Practitioners or Medical Officers working in your clinical specialty area can be nominated as your clinical supervisor. A primary supervisor will be responsible for assessing your clinical practice and case studies, as well as verifying that you have completed the required supervised placement hours.

It is essential that the following arrangements are in place before a placement may be commenced even if the placement will be undertaken within your workplace:

- Before you can commence your placement, an **Affiliation Agreement** between your host venue and the University must be in place, even if your host venue is also your employer. If an agreement is not already established, the legal process can take up to eight weeks to complete. The University manages this process on your behalf. The University will notify you if your placement needs to be delayed while the agreement is being negotiated and will confirm when you are able to start your placement. If you change employment after enrolling in the Master of Nurse Practitioner, you must submit a new SIPP form. You cannot commence placement until all agreements and approvals are completed.
- No changes to supervision or placement venue can occur once you have started a placement topic.
- If a change is unavoidable, you will need to **withdraw from the topic** so that new affiliation agreements and supervisor approvals can be completed. You can then re-enroll in the next available topic once all processes are finalised.
- The Work Integrated Learning Unit must receive evidence that you comply with all the **Pre-placement Requirements** as outlined on the Student Responsibilities page of the [NURS9027, NURS9029 Placement Website](#) before a placement can be undertaken.

1. Applicant Details

▲ Please use full names rather than initials.

Flinders Student ID: <i>(if applicable)</i>		Title: <i>(Mr, Mrs, Ms, Dr)</i>	
Given Name:		Family Name:	
Home Telephone Number:		Mobile Number:	
Email Address:			

2. Advanced Nursing Practice Experience

What is your current place of employment?	
Have you changed your placement venue	<input type="checkbox"/> YES <input type="checkbox"/> NO
If you have changed your placement venue, please complete a new SIPP form	
What is your nursing specialty area?	

If your advanced practice role has changed, please complete a new SIPP form.

REQUIRED: Please provide a brief statement below (minimum 300 words) detailing your advanced clinical nursing practice role.

3. Clinical Supervisor Nomination

You are required to nominate **at least two** clinical supervisors from your workplace. Clinical Supervisors must:

- be either an endorsed Nurse Practitioner, a General Practitioner or senior registrar; and
- have educational experience (with either formal or informal qualifications) in a clinical setting such as providing education to staff in their workplace.
- provide a copy of their Resume/Curriculum Vitae and
- provide a copy of their photo ID (Hospital work ID, driver’s license or passport ID)

Clinical Supervisor 1 (Primary supervisor). Signing this form confirms that you will be available to supervise the student during the placement topic.

Supervisor’s Full Name Including Title:	
Topic(s) to be Supervised: <i>(please tick)</i>	<input type="checkbox"/> NURS9027 Integrated professional practice 1 (150 hours over the semester) AND/OR <input type="checkbox"/> NURS9029 Integrated professional practice 2 (150 hours over the semester)
Qualifications: <i>(formal and informal)</i>	
Position and Role Title:	
Service / Department:	
AHPRA Registration number:	
Telephone Number: <i>(include area code)</i>	
Email Address:	

Clinical Supervisor 2 (Secondary supervisor) Signing this form confirms that you will be available to supervise the student during the placement topic.

Supervisor’s Full Name Including Title:	
Topic(s) to be Supervised: <i>(please tick)</i>	<input type="checkbox"/> NURS9027 Integrated professional practice 1 (150 hours over the semester) AND/OR <input type="checkbox"/> NURS9029 Integrated professional practice 2 (150 hours over the semester)
Qualifications: <i>(formal and informal)</i>	
Position and Role Title:	
Service / Department:	
AHPRA Registration number:	
Telephone Number: <i>(include area code)</i>	
Email Address:	

4. Applicant's Declaration

By signing this form:

- I confirm that my **placement venue has not changed** and that my **advanced practice role, outlined above, has not changed** from my original SIPP form.
- I consent to the University providing my nominated clinical supervisors with my university email contact details prior to the commencement of my placement.
- I acknowledge that if I fail to provide all required documentation in a timely manner prior to my placement I may be required to withdraw from the topic. If this occurs beyond the census date for the topic(s), then penalties (including financial costs for the topic) will be incurred by me.
- If I decide to withdraw from my topic enrolment(s), I will do so via the Student Information System prior to the census date for the topic(s).
- I have read and understood **SECTION ONE** and accept the University's pre-placement requirements.
- If I change my workplace/employment during the Masters of Nurse Practitioner course I must inform the course coordinator and placement unit and supply an updated SIPP form.
- I have attached a copy of each supervisor's Resume/Curriculum Vitae and
- I have attached a copy of each supervisor's photo ID (Hospital work ID, driver's license or passport ID)

Applicant's Signature:		Date:	
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Submitting This Form - Please email the completed and signed form to Flinders University at cnhs.placements@flinders.edu.au. It is recommended that you retain a copy of the completed document for your records. This form must be completed **electronically** using the provided template. Handwritten versions of this form will **not** be accepted.